

Policy Name:	Closures and reductions		
Section #:	09-001	Section Title:	New Positions and Closures
Approval Authority:	GMEC	GMEC Approved:	05/17/2019
Responsible Executive:	DIO	Revised:	08/20/2021, 08/26/2024
Responsible Office:	Office of Clinical and Health Affairs, Rutgers Health	Contact:	Institutional Coordinator

1. Reason for Policy

To establish compliance that meets Rutgers, state, federal, and accreditation regulations.

2. Applicable ACGME Institutional Requirements

IV.O.

3. Resources

- i. Accreditation Council for Graduate Medical Education Institutional Requirements
- ii. Accreditation Council for Graduate Medical Education Common Program Requirements
- iii. Committee of Interns and Residents (CIR) Collective Bargaining Agreement
- iv. Rutgers University Policies
- v. New Jersey Board of Medical Examiners
- vi. American Board of Medical Specialties

4. Scope

The scope of this policy applies to all residents and fellows participating in accredited Rutgers Health post-graduate training programs (i.e., residencies or fellowships), accredited by the Accreditation Council for Graduate Medical Education (ACGME), who hold a Resident or Fellow appointment. Residents and Fellows are hereafter referred to as “Residents”. The Rutgers Health policy described here applies to all residents of Rutgers Health. Further details related to this policy, as applicable to the existing legacy residents bound by and limited by the policies and procedures originating from the programs in which they were originally contracted, may be found, and defined by the following Rutgers Health training program policies associated with

- New Jersey Medical School Graduate Medical Education & CIR MOU
- Robert Wood Johnson Medical School Graduate Medical Education & CIR MOU
- Community Medical Center Graduate Medical Education
- Cooperman Barnabas Medical Center Graduate Medical Education
- Jersey City Medical Center Graduate Medical Education & CIR MOU
- Newark Beth Israel Graduate Medical Education
- Monmouth Medical Center Graduate Medical Education
- Robert Wood Johnson University Hospital -Somerset
- Trinitas Regional Medical Center Graduate Medical Education

5. The Policy

- I. In the event that Rutgers Health decides to reduce the number of resident/fellow positions in any GME program, the GMEC, the DIO and the residents/fellows will be notified as soon as possible of any reduction decision. Programs that wish to voluntarily reduce the size of the program or to withdraw accreditation must obtain prior approval for the reduction or closure from the DIO and GMEC before notifying the ACGME and the program's residents/fellows.
- II. Should Rutgers Health as the sponsoring institution intend to close, the DIO or designee must inform the Chief Academic Officers/Associate Deans for GME, the GMEC, programs, and residents/fellows within 30 days of the decision to close the institution.
- III. In the event of a Rutgers Health GME program reduction or closure, or closure of the institution, Rutgers Health and the program will work collaboratively to ensure that residents/fellows currently enrolled in the program are able to complete their education within the program or will assist residents/fellows in enrolling into another ACGME-accredited program in which they may continue their education.
- IV. Rutgers Health will consider such issues as transfer of funding and board-specific requirements of residents/fellows and will make every attempt to phase out the program over a period of time to allow all trainees currently in the program to complete their training. In all cases, Rutgers Health and the program will fulfill the terms of appointment (e.g., stipend, benefits) for the duration of the current academic year, if applicable.